

**City of Asheville
Fire Marshal's Office
PROCEDURE TO OBTAIN A FIRE PERFORMANCE
PERMIT**

The City of Asheville requires an operational permit be issued for all fire performance operations conducted within the city's corporate limits. ***Fire Performance operations shall be conducted in strict accordance with all federal, state and local laws.*** The following information must be submitted with each application prior to the requested start date of the permit unless otherwise approved by the Fire Marshal and the Risk Manager for the City of Asheville.

Permit Applications, which typically take 2-3 business days to process, are available at the One Stop Development Center located at:

Building Safety Department
161 S. Charlotte St.
P.O. Box 7148, Asheville, NC
Phone: (828) 259-5846

Permit Requirements:

Three (3) sets of documents must be submitted for approval prior to installation. An inspection shall be required before the permit is issued. The following is a list of requirements:

1. A consent letter from the Property Owner of record allowing the fire performance.
2. The name and employer of the person and any persons performing/assisting with the performance.
3. Date and time of the performance.
4. A site plan is to be submitted. It must contain the following:
 - Location address
 - Site map
 - Direction and distance to all other buildings
 - Distance to spectators
 - Type of performances to be conducted.
 - Type of fuel used and devices being used.
 - Signature, printed name, title, date and time the site plan was prepared.
5. Provide a copy of an approved written emergency and fire safety plan.
6. Premise shall have a current periodic Fire Inspection as outlined in the NC Fire Prevention Code.
7. Financial responsibility. Before a permit can be issued, the applicant shall file a corporate surety bond in the principal sum of \$1,000,000.00 or a public liability insurance policy for the same amount, for the purpose of the payment of all damages to persons or property which arise from, or are caused by, the conduct of any act authorized by the permit upon which any judicial judgment results. **The City of Asheville shall be named on the certificate of**

insurance. The City of Asheville Risk Manager shall have the right to review the certificate before permit issuance, if requested.

8. Persons conducting the fire performances shall not be under the influence of alcohol or drugs which impair sensory or motor skills, shall be at least 21 years of age, and shall demonstrate knowledge of all safety precautions.
9. The Fire Marshal is authorized to require operations to be supervised by Fire Department personnel at any time in order to determine compliance with all safety and fire regulations.
10. The fire dept. is authorized to remove or cause to be removed or disposed of in an approved manner, at the expense of the owner, any materials used in violation of this permit.

A site visit by a Deputy Fire Marshal will be conducted prior to permit issuance.

Failure to comply will result in denial of future permit requests.

**Please call (828) 259-5441
at least 24 hours in advance to request your site inspection.**

